Professional development proposal template

Tēnā koe [name]

I hope this message finds you well. I am writing to request approval to virtually attend the Amorangi: Māori in Governance Summit on Tuesday, 30 July 2024.

This hui is an exceptional opportunity for professional development, providing a full day of kōrero focussed on tikanga-led governance, leadership excellence, and incorporating a values-driven approach to professional practice.

The summit brings together a wide range of kaikōrero from across the Māori governance sector across ten engaging sessions and five panel discussions. The virtual registration fee is $49 + GST, which includes access to the hui livestream through the official hui app, real-time engagement in the interactive elements, and networking opportunities with kaikōrero and other participants. Following the event, the content will be available on-demand for 12 months to revisit and review.

The key learning outcomes I expect to achieve from attending are:

- Gain insights into best practices in governance, including strategic planning, risk management, and decision-making processes from a Te Ao Māori lens.
- Gain practical skills and knowledge that are values-driven and tikanga-led from experienced Māori governance practitioners.
- Strengthen connections and whakawhanaungatanga with other professionals, board directors, and associate directors from various sectors, building relationships that can lead to collaborative opportunities and knowledge sharing.

Attending this hui will not only contribute significantly to my personal and professional growth but will also provide valuable insights and skills that can be applied to our team and organisational strategies. Additionally, the ability to attend virtually also ensures that I can participate without the need for travel.

Following the hui, I am happy to provide a summary of the event to our team, sharing key takeaways and actionable insights.

Thank you for considering my request. I look forward to your response.

Ngā mihi

[Your name]